

**MULTIPLE LISTING SERVICE  
CHANGE OF STATUS FORM**  
Hernando County Information Services

**MLS # (REQUIRED):** \_\_\_\_\_

**HCIS USE ONLY:**  
Completed by: \_\_\_\_\_ Date: \_\_\_\_\_

Agent Name: _____	Listing Firm: _____	Listing Address: _____
Agent Phone #: _____	Firm Phone #: _____	Original List Date: _____

**EXTENSION:** Current Expiration Date: \_\_\_\_\_ New Expiration Date: \_\_\_\_\_

**PRICE CHANGE:** Current Price: \$ \_\_\_\_\_ New Price: \$ \_\_\_\_\_

**MISCELLANEOUS:** \_\_\_\_\_  
\_\_\_\_\_

**BACK ON MARKET:** Date Sale Fell Through: \_\_\_\_\_ New Expiration Date: \_\_\_\_\_

**ACTIVE – UNDER CONTRACT:** Under Contract Date: \_\_\_\_\_ Anticipated Closing Date: \_\_\_\_\_

**(NOTE: An extension is required if necessary to avoid the listing showing as expired if the closing date exceeds the expiration date.)**

**one or more of the following contingencies must be selected:**

- Kick-out Clause *If kick out, then must choose time frame:*  24 hour  48 hour  72 hour  Other
- Miscellaneous-Must be explained in Private Remarks
- Pending 3rd Party Approval

**PENDING :** Anticipated Closing Date: \_\_\_\_\_ Contract Dated: \_\_\_\_\_

**(NOTE: An extension is required if necessary to avoid the listing showing as expired if the closing date exceeds the expiration date.)**

**CLOSED:** Sold Price: \$ \_\_\_\_\_

Sold Terms (choose one)

Sold Date: \_\_\_\_\_

Assumption  VA

Selling Agent: \_\_\_\_\_

Conventional  CTM

Selling Office: \_\_\_\_\_

Cash  Seller

Buyer's Name: \_\_\_\_\_

FHA  Private

Seller Concessions: \$ \_\_\_\_\_

**CANCEL LISTING:** Cancellation Date: \_\_\_\_\_

**Conditional** It is understood and agreed that the purpose of this cancellation notice is that this property is being removed from the market. If the property nevertheless should be sold within the period covered by the terms of the original listing agreement or any extension thereof, it is agreed that the undersigned will pay you a commission on such sale. If the property should again become available for sale within the period covered by the terms of the original listing agreement or any extension thereof, I will renew the listing agreement with you. This authorization, the receipt of which is hereby acknowledged, is hereby made a part of the original listing.

**Unconditional** It is understood and agreed that listing is cancelled and all rights and obligations hereunder are terminated immediately

**(REQUIRED for both)** The property is being canceled from the market for the following reason(s):

\_\_\_\_\_  
\_\_\_\_\_

**WITHDRAWN (Temporarily Off the Market):** **WITHDRAWN DATE:** \_\_\_\_\_

**Important Note!** Any change in price, terms, expiration date, and/or conditions to the listing contract that affect its validity **must be signed by the seller(s) and the listing broker.** Changes or corrections to the listing that do NOT affect its validity are to be signed by the listing broker only. This form is to be used for extension **prior** to expiration. If notice of renewal is signed after expiration, then a **new listing contract is required.**

_____	_____
Seller Signature	Date
_____	_____
Seller Signature	Date
_____	_____
Broker Signature	Date
_____	_____
Listing Agent Signature	Date